

## SHEFFIELD CITY COUNCIL

### OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 24<sup>th</sup> November 2020 by the Executive Director, Place.

Date notified to all members: 25<sup>th</sup> November 2020

Officer Non-Key decisions are not subject to call-in.

#### 1. **TITLE**

Authorising a specified Registered Provider of Social Housing to carry out allocations on behalf of the Council by using the Council's Choice Based Lettings system.

#### 2. **DECISION TAKEN**

Resolved that:

- (a) That Home Group Ltd, a Registered Provider of Social Housing, is authorised under the Local Authorities (Contracting Out of Allocation of Housing and Homelessness Functions) Order 1996 to carry out the function of allocation of housing accommodation on behalf of the Council by nominating applicants to be assured tenants of its housing accommodation.
- (b) That the Council enters into an agreement in the form attached as an Appendix to this report with Home Group Ltd and that its authorisation be limited to the provisions in respect of Nominations contained in Schedule 1 to the agreement.

#### 3. **Reasons For Decision**

The reason for the recommendation is that authorisation is needed to allow Home Group Ltd access to the CBL system. Access was initially offered to all RPs in 2014, and has been taken up by most of the larger RPs in the city, and it would be inconsistent with that offer not to allow Home Group access to the system now.

#### 4. **Alternatives Considered And Rejected**

The alternative option is to remain in the current position, and not permit Home Group Ltd access to the CBL system. This option has been rejected as it would not be consistent with the offer made to all HAs to have access to the system and would be less efficient.

#### 5. **Documents used in making decision:**

Appendix: Lettings Agreement (Back Office)

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

None

7. **Respective Director Responsible for Implementation**

Executive Director, Place